

## CENTRAL ARID ZONE RESEARCH INSTITUTE, JODHPUR

### VARIOUS COMMITTEE AND THEIR FUNCTIONS FOR ORGANISATION OF ICAR INTER-ZONAL SPORTS TOURNAMENT, 2023 DURING 14-17 October 2024 AT ICAR-CAZRI, JODHPUR

F.No. CAZRI/Inter Zonal Sports/2024

Date: 01.10.2024

Following committees are formed for the smooth organization of ICAR Inter Zonal Sports-2023 during 14-17 October, 2024 at ICAR-Central Arid Zone Research Institute, Jodhpur

NAME OF COMMITTEE	FUNCTIONS/DUTIES
<b>CO – ORDINATION COMMITTEE</b>	
Dr. O.P. Yadav, Chairman Dr. Vipin Chaudhary, Org. Sec. Dr. Sumant Vyas Dr S P S Tanwar Dr. R.K. Kakani Dr. H. L. Kushwaha Dr. P. Santra Dr. Dheeraj Singh Sh. Suresh Kumar Smt. Sunita Arya	<ul style="list-style-type: none"><li>➤ Planning &amp; Co-ordination and overall supervision of sports activities</li><li>➤ Finalization of sports programmes etc.</li></ul>
<b>PROGRAMME/ DRAW COMMITTEE</b>	
Dr. Sumant Vyas, Chairman Dr. R K Kalia Dr. K S Jadon Sh. Mukesh Gehlot Sh. Sumer Katoch Sh. Bhuvnesh Verma	<ul style="list-style-type: none"><li>➤ To draw the ties in the Conference Hall of the institute, generate computer out put</li><li>➤ To prepare copies of ties drawn, provide to each CDM/ Managers and other concerned official</li><li>➤ To respond to queries regarding stay, arrival, departure etc. from will have a list of teams, participants, CDM and stay arrangements</li></ul>
<b>COMMITTEE FOR CONDUCTING OUT-DOOR GAMES (MEN &amp; WOMEN)</b>	
Dr. H.L. Kushwaha, Chairman Dr. Mahipal Chaudhary Dr Archana Verma Sh. Mukesh Gehlot Sh. Sanjay Purohit Sh. Saurabh Jakhar Sh. Kumbh Singh Sh Sumer Katoch Sh. Roopendra Singh	<ul style="list-style-type: none"><li>➤ Overall arrangements of organization of outdoor sports</li><li>➤ Fixtures, schedule of events, arrangement of referees (event wise)</li><li>➤ To prepare the list of items required for conducting sports and intimate the requirements to purchase committee</li><li>➤ To coordinate various games and athletic events and supervise the conduct of these events/games</li><li>➤ Announcement of results of various events after completion of event through stage committee and handing over of result duly signed by chairman to prize and certification committee.</li></ul>
<b>STAGE MANAGEMENT COMMITTEE</b>	
Dr. Rajwant Kalia, Chairperson Dr. Reena Rani Dr. Aman Verma Dr. Anand Kumar Naorem Smt. Varsha Pidwa	<ul style="list-style-type: none"><li>➤ Arrangements for inaugural function and closing ceremony</li><li>➤ Arrangements of band for parade during inaugural function and closing ceremony</li><li>➤ To keep copies of ties drawn/programme</li><li>➤ To announce the timings of event and keep the record of</li></ul>



Smt. Kusum lata Sh. Natwar Lal Purohit Sh. Dharmendra Bohra	<p>results of all events and announcement of results of various events</p> <ul style="list-style-type: none"> <li>➤ Hand over the results of day to day events to publicity committee for publication in daily newspapers and to Prize/Certificate committee for preparation of certificates</li> </ul>
<b>COMMITTEE FOR PURCHASE OF SPORTS ITEMS</b>	
Sh. Inder Raj Meena, Chairman Sh. Rampal Verma Sh. Sunil Chaudhary Sh. Surjeet Singh Sh. Mukesh Gehlot Sh. Hema Ram Sh. Bhupendra Chauhan	<ul style="list-style-type: none"> <li>➤ The committee will prepare list of sports items required during sports events and purchase them locally</li> <li>➤ Contingent advance will be drawn to purchase immediate items required during sports, if any.</li> <li>➤ Purchase of badges for guests and VIPs</li> </ul>
<b>COMMITTEE FOR PURCHASE OF PRIZES &amp; PRINTING/ BANNER / PREPARATION OF CERTIFICATES</b>	
Dr. P. C. Moharana, Chairman CAO(SG)/nominee Comptroller/nominee Sh. Harish Purohit Sh. Amit Kumar Singh Dr Tulsi Ram	<ul style="list-style-type: none"> <li>➤ Preparation &amp; publication of invitation cards/souvenir and distribution of invitation for both inaugural and closing function.</li> <li>➤ Purchase of prizes and printing of certificates and writing of name of winner/runner with their institute.</li> <li>➤ Purchases of memento etc. for chief guests for inaugural and closing function.</li> </ul>
<b>PLAY GROUND PREPARATION COMMITTEE</b>	
Dr. R. K. Kakani, Chairman, Dr. R.K. Solanki Dr. Khushwant B. Chaudhary Sh. Poona Ram Sh. Jalam Singh Sh. Suresh Roj Sh H L Kudi Farm Staff	<ul style="list-style-type: none"> <li>➤ Preparation of ground for all races, long and high jump, discuss throw, shot put, javelin throw, volley ball (shooting/smashing), Kabaddi, Basketball and football ground etc.</li> </ul>
<b>TRANSPORT &amp; RECEPTION COMMITTEE</b>	
Dr. Surendra Poonia, Chairman Dr. S. Mukhtar Mansuri Sh. Amit Singh Sh. Shashank Shekhar Sh. Kailash Saini Sh. Rajesh Rajpurohit	<ul style="list-style-type: none"> <li>➤ Committee may pool the vehicles of the Institute, arranging additional vehicles from other organizations/institutions.</li> <li>➤ To allot vehicle as per requirement.</li> <li>➤ To receive guests and contingents at Railway/Bus station and guide them to their nominated hotel/guest house/hostel.</li> <li>➤ To bring contingent from place of their stay to CAZRI/event places and back to their destination</li> </ul>
<b>WATER SUPPLY COMMITTEE</b>	
Dr. K.S. Jadon, Chairman Sh. Poona Ram Sh. Ashok Sarvate Sh. H L Kudi Sh. Chattar Singh Sh. Balveer Singh Sh Jala Ram	<ul style="list-style-type: none"> <li>➤ Providing drinking water at one spot and drinking water must be available all the time during sports near the ground of respective events</li> <li>➤ Arrangements of 200 L drums and men to serve water</li> </ul>
<b>ELECTRICITY COMMITTEE</b>	
Dr Surendra Poonia, Chairman Sh Bhanwar lal Bose	<ul style="list-style-type: none"> <li>➤ To ensure uninterrupted electricity supply.</li> </ul>



Sh. Sanjay Purohit, Sh. Bhawani Singh Rathore Mr. Mahipal Singh	
<b>BOARDING &amp; LODGING COMMITTEE</b>	
Dr. S.P.S. Tanwar, Chairman Dr. Mahesh Kumar, Div-I Dr. O. P. Meena Dr. Kundan Mal Gawaria Sh. Soham Motra Sh. Arvind Verma Sh. Gulshan Batra	<ul style="list-style-type: none"> <li>➤ To arrange accommodation for guests and contingents in specified hotels/guest house hostel and handover the allotment list to hotel reception and transport committee for necessary arrangement of transportation</li> </ul>
<b>REFRESHMENT COMMITTEE</b>	
Dr. Dheeraj Singh, Chairman Dr. Shrvan Kumar Sh. Karan Singh Gehlot Sh. Kishan Singh Sh Bhupendra Chauhan Sh. Prem Singh Sh. Sunil Goswami	<ul style="list-style-type: none"> <li>➤ The committee will take a list of total number of contingents from the organizing committee and distribute the packed refreshment to contingents, after Inaugural function. Each CDM or Manager</li> <li>➤ Should collect refreshment packets for the Institute and sign.</li> <li>➤ Arrangement of refreshment for chief guest/CDM and managers and invited persons in guest house after inaugural function/march past.</li> <li>➤ Arrangements of packed lunch to sports referee on daily basis.</li> <li>➤ Arrangement of food court for sports person at ground from 14-17, Oct., 2024 to procure food items on purchase basis</li> </ul>
<b>PRESS/ RESULTS PUBLICITY COMMITTEE</b>	
Dr. P. C. Moharana, Chairman Dr. R. N. Kumawat Dr. Saritha M Dr. Rakesh Pathak Mr. Khushwant Chaudhary Mr. Devendra Sankhala Sh. Surendra Kumar	<ul style="list-style-type: none"> <li>➤ Collection of results of winners/runners of every event daily from stage management committee for publication in daily newspapers.</li> <li>➤ Photographers will take the photos of inaugural function and other events and provide it to IPO for publication. Later, one album will have to be prepared.</li> </ul>
<b>MEDICAL AID COMMITTEE</b>	
Dr. Sumant Vyas, Chairman Dr. Subhash Kachhwaha Sh. Rajendra Singh Rajpurohit Sh. R C Meena Sh. Babulal Dewasi Sh. Nakshtra Gaur	<ul style="list-style-type: none"> <li>➤ The team leader/members, may remain at the ground all the time and purchase emergency (first aid) medicines</li> <li>➤ To arrange govt./authorized doctors to be present during the events for medical assistance. Also to arrange for nursing staff, ambulance etc. during sports</li> </ul>
<b>COMMITTEE FOR CONDUCTING INDOOR GAMES</b>	
Dr. K. K. Meena, Chairman Dr. N.K. Jat Dr. Hari Mohan Meena Dr. Archana Sanyal Dr. Mahesh Kumar (Div. IV) Dr Poonam Kalash Sh. Natwar Lal Purohit Sh. Gaurav Gehlot	<ul style="list-style-type: none"> <li>➤ Booking stadium for indoor events &amp; arrange for items required for indoor games (badminton, table tennis)</li> <li>➤ To Liaison with Gaushala sports authorities. Planning and conducting of other events including arrangement of referees.</li> <li>➤ To arrange for carom, chess and related facilities and also to arrange for referees. To intimate the participants about ties and if needed to for draw of ties before the start of tournament.</li> </ul>



<b>SECURITY COMMITTEE</b>	
Sh. Suresh Kumar, Chairman Sh. Surjeet Singh Sh. Hema Ram Sh. Sh Santosh Khichi Sh. Ajit Singh Shekhawat	➤ Overall security arrangement
<b>CULTURAL COMMITTEE</b>	
Smt Sunita Arya, Chairman Dr. Vandita Chaudhary Dr. Deepika Hajong Ms. Kajal Arora Smt. Anita Shekhawat Sh. Natwar Lal Purohit Sh. Dharmendra Bohra	➤ To arrange for cultural evening on scheduled date song and drama division may be contacted
<b>STAGE PREPARATION /TENT COMMITTEE</b>	
Sh. Suresh Kumar, Chairman Comptroller/Nominee Dr. Manujunath Dr Premveer Sh. Anil Bansal Sh. Rajesh Rajpurohit Sh. Sudhir Sharma	➤ Arrangement for tent/chairs & other items required during inaugural/closing ceremony. <i>Sound system</i> ➤ To compile requirements of tents, chairs, and other items to be procured from tent house from stage management committee, refreshment committee, culture committee etc. ➤ To obtain quotation for the above items. ➤ To arrange for installation of tents, 'facilities' etc. ➤ To arrange for water pipe line up to the ground.
<b>JURY COMMITTEE</b>	
Dr. O.P. Yadav, Chairman Dr. Vipin Chaudhary Dr. Sumant Vyas IJSC member Sports Sh. Kumbh Singh Concerned Referee of event Concerned CDM of Institute	➤ On receipt of written complaint. and in the event of any dispute, the committee will give appropriate decision

Submitted for kind approval please.

*M. Vipin*  
11/15/24  
(Vipin Chaudhary)  
Organizing Secretary

Director PI

*[Signature]*  
11-10-24